



CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

March 25, 2015  
9:00 A.M.  
207 South 3<sup>rd</sup> Street, Suite 200, Copperas Cove, TX 76522

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:01 a.m. by Chairman Al Castillo.

2. Determination of quorum

A quorum was determined by Chairman Al Castillo. In attendance were Jay Manning, Danny Palmer, Justin Carothers, Justin Tatum and attorney for the district, Robert Meyers. Mitch Fast was present from the appraisal district.

3. Public comments

No public comments

4. Consider approval of previous minutes.

A motion was made by Justin Carothers to approve the minutes as amended. The motion was seconded by Justin Tatum. Motion carried unanimously.

5. Consider approval of monthly financial reports.

A motion to approve the financial reports for February was made by Justin Tatum. The motion was seconded by Jay Manning. Motion carried unanimously.

GATESVILLE OFFICE  
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254-865-1280 FAX

COPPERAS COVE OFFICE  
207 S 3<sup>RD</sup> ST #200  
254-542-6960 PHONE  
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6. Consider course of action concerning 2014 Financial Audit prepared by Jaynes, Reitmeier, Boyd & Therrell, P.C.

Mike Abel of JRBT presented the 2014 financial audit.

A motion to approve the financial audit was made by Jay Manning. The motion was seconded by Danny Palmer. Motion carried unanimously.

7. Consider course of action concerning Coryell CAD 2015 budget amendment.

A motion was made by Justin Carothers to allow the chief appraiser to submit the proposed 2015 budget amendment to the taxing entities which obligates surplus funds to pay down long-term debt. The motion was seconded by Justin Tatum. Motion carried unanimously.

8. Consider course of action concerning Coryell CAD Board Policy Manual.

A motion was made by Danny Palmer to approve the revisions of the Board Policy Manual as presented. The motion was seconded by Justin Tatum. Motion carried unanimously.

9. The Board of Directors will go in to Executive Session in accordance with the following provisions of the Government Code: Sec. 551.071(1)(A) pending or contemplated litigation.

Executive session began at 10:02 a.m. and ended at 10:50 a.m.

10. Consider course of action concerning pending or contemplated litigation.

No action was taken.

11. Chief Appraiser Report

- 2015 Preliminary Valuation Reports
- Appraisal Notice Process
- Agricultural Application Project Update
- Coryell CAD Employee of the Quarter

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12. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

No discussion

13. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on April 22, 2015 at 9:00 a.m. in the Gatesville office of the Coryell Central Appraisal District. The May meeting is scheduled for May 20, 2015 at 9:00 a.m. in the Copperas Cove office.

14. Adjourn

The meeting was adjourned at 11:20 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast  
Chief Appraiser  
Coryell Central Appraisal District

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