



CORYELL CENTRAL APPRAISAL DISTRICT
705 EAST MAIN STREET
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

April 20, 2016
9:00 A.M.
705 East Main Street, Gatesville, TX 76528

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order to 9:00 a.m. by Chairman Justin Carothers

2. Determination of quorum

A quorum was determined by Justin Carothers. In attendance were Jay Manning, Teresa Johnson, Tim McGinnis, Bob Weiss and attorney for the district, Robert Meyers. Mitch Fast was present for the appraisal district.

3. Public comments

No public comments

4. Consider approval of previous minutes.

A motion was made by Jay Manning to approve the minutes. The motion was seconded by Bob Weiss. Motion carried unanimously.



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5. Consider approval of monthly financial reports.

Approval of financial report was tabled until correction of page 2 is complete.

6. Consider course of action concerning Coryell CAD 2016 budget amendment that includes obligating \$56,083 from 2015 surplus funds to the long term debt reduction of the Gatesville office.

A motion was made by Bob Weiss to approve the budget amendment with the following corrections: Remove the word "proposed" and change to "amended" throughout the document. Correct the totals to \$128,777 on pages 2 & 8 and move the non-operating funds to a separate category on page 6. The motion was seconded by Theresa Johnson. Motion carried unanimously

7. Consider course of action concerning database upgrade to Microsoft SQL-Server 2012.

A motion was made by Jay Manning to approve up to \$4,000 from the Legal & Technology Fund to purchase the license for SQL Server 2014 from BIS Consultants. The Board agreed to the Chief Appraiser's recommendation to accept the bid from BIS due to the level of support and customer care the company provides. The motion was seconded by Theresa Johnson. Motion carried unanimously.

8. Consider course of action concerning the Coryell CAD Board of Directors selection of the Coryell CAD Appraisal Review Board Chairperson and Secretary.

A motion was made by Bob Weiss to approved Board Resolution 2016-401 and select Paul Edge as the Appraisal Review Board Chairman and Sandor Vegh as the Appraisal Review Board Secretary for 2016. The motion was seconded by Tim McGinnis. Motion carried unanimously.

9. Chief Appraiser Report

- 2015 Coryell CAD PVS Protest Update
- 2016 Appraisal Notice Process
- 2016 Preliminary Property Values



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- Coryell CAD Employee of the 1st Quarter 2016

10. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

Discussion concerning the increase in the cost of building with regard to complying with new regulations.

11. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on May 18, 2016 at 9:00 a.m. in the Copperas Cove office of the Coryell Central Appraisal District.

12. Adjourn

The meeting was adjourned at 10:22 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast
Chief Appraiser
Coryell Central Appraisal District