



CORYELL CENTRAL APPRAISAL DISTRICT
705 EAST MAIN STREET
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

July 20, 2016
9:00 A.M.
207 S. 3rd Street, Suite 200, Copperas Cove, TX 76528

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:01 a.m. by Chairman Justin Carothers.

2. Determination of quorum

A quorum was determined by Chairman Justin Carothers. In attendance were Jay Manning, Tim McGinnis, Bob Weiss and Teresa Johnson. Mitch Fast was present for the appraisal district. Attorney for the district, Robert Meyers was absent.

3. Public comments

No Public Comments

4. Consider approval of previous minutes.

A motion to approve the minutes was made by Bob Weiss. The motion was seconded by Jay Manning. Motion carried unanimously.

5. Consider approval of monthly financial reports.

A motion to approve the corrected May financial report and the June financial report as presented was made by Jay Manning. The motion was seconded by Teresa Johnson. Motion carried unanimously.

GATESVILLE OFFICE
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254-865-6593 PHONE
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COPPERAS COVE OFFICE
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6. Consider course of action concerning Coryell CAD 2017 preliminary budget.

Mr. Fast presented the version 2 of the preliminary budget for 2017. This budget must be set for a public hearing and adopted by September 15, 2016 as stated in the Texas Property Tax Code. A 3% increase in this budget includes upgrading the connectivity between the Gatesville & Copperas Cove offices, upgrade the phone server and increase postage and printing. Health care should remain the same or lower. Mr. Weiss inquired about the difference between the auto allowance listed under wages versus regular auto allowance. Mr. Fast explained that the wage auto allowance is monthly allowance paid to the appraisers. The regular auto allowance is for any mileage that needs to be paid for travel for non-auto allowance staff as well as travel by any employee outside of Coryell County. Mr. Carothers asked about the training budget which is currently under budget. Mr. Fast explained that most training in our industry happens in the fall and winter. Mr. Carothers said that he appreciated the district recommending the lower budget and keeping the costs down for the entities. Mr. Manning inquired about merit increases. There was discussion on how merit increases are awarded.

A motion to approve the budget for posting and publication was made by Teresa Johnson. The motion was seconded by Jay Manning. Motion carried unanimously.

7. Consider course of action concerning Coryell CAD 2017 – 2018 reappraisal plan.

No action taken.

8. Consider course of action concerning Coryell CAD employee health benefits.

Mr. Fast passed out a rating sheet that compared the different proposals. There was discussion on the various plans.

A motion to allow the chief appraiser to enter into a contract not to exceed \$69,000 annually was made by Jay Manning. The motion was seconded by Bob Weiss. Motion carried unanimously.

9. Consider course of action concerning 2016 Chief Appraiser Evaluation.

No action taken.

10. Chief Appraiser Report

- 2016 Certified Property Values
- 2016 Protest & Inquiry Information

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- Employee of the 2nd Quarter for 2016

11. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

No discussion.

12. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on August 24, 2016 at 9:00 a.m. in the Gatesville office of the Coryell Central Appraisal District.

13. Adjourn

The meeting was adjourned at 11:10 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast
Chief Appraiser
Coryell Central Appraisal District

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