



CORYELL CENTRAL APPRAISAL DISTRICT
705 EAST MAIN STREET
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

December 6, 2017
9:00 A.M.
705 E. Main Street, Gatesville, TX 76528

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:00 a.m. by Chairman Justin Carothers.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Jay Manning, Teresa Johnson, Bob Weiss and attorneys for the District, Robert Meyers and Kirk Swinney. Tim McGinnis was absent. Mitch Fast and Robin Sweazea were present for the appraisal district.

3. Public comments

No public comments.

4. Consider approval of previous minutes.

A motion to approve the minutes was made by Jay Manning. The motion was seconded by Bob Weiss. Motion carried unanimously.

5. Consider approval of monthly financial reports.

A motion to approve the October financial reports was made by Teresa Johnson. The motion was seconded by Jay Manning. Motion carried unanimously.

GATESVILLE OFFICE
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COPPERAS COVE OFFICE
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A motion to approve the November financial reports was made by Bob Weiss. The motion was seconded by Jay Manning. Motion carried unanimously.

6. Consider course of action concerning retaining Peter Low Law Office for legal counsel related to abatements.

No action.

7. Consider course of action concerning Coryell CAD depository agreement extension.

A motion to extend the depository agreement to December 31, 2019 was made by Bob Weiss. The motion was seconded by Teresa Johnson. Motion carried unanimously.

8. Consider course of action concerning 2018 & 2019 Coryell CAD Ag Board Membership.

A motion to re-appoint Eugene Worthington and Mike Harbour and to appoint Richard Littlefield, W. B. Maples and Walter Krempin to the Agricultural Advisory Board for the 2018-2019 term was made by Jay Manning. The motion was seconded by Teresa Johnson. Motion carried unanimously.

9. Consider course of action concerning server replacement due to age and warranty expiration.

A motion to purchase a replacement server for \$14,163 out of the 2017 operating budget was made by Teresa Johnson. The motion was seconded by Jay Manning. Motion carried unanimously.

10. Consider course of action concerning ARB hearing recording and video conferencing capability between Copperas Cove and Gatesville office locations.

No action.

11. Consider course of action concerning 2017 surplus funds.

A motion was made by Teresa Johnson to obligate the 2017 budget surplus funds to the Legal & Technology Fund. The motion was seconded by Jay Manning. Motion carried unanimously.

12. The Board of Directors will go in to Executive Session in accordance with the following provisions of the Government Code: Sec. 551.071(1)(A) pending or contemplated litigation.

The Board of Directors went into executive session at 9:01 a.m. and came out of executive sessions at 10:10 am.

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13. Consider course of action concerning pending or contemplated litigation.

A motion was made by Jay Manning to authorize the Chief Appraiser to retain an expert for the 2017 litigation up to the amount of \$32,000. The motion was seconded by Bob Weiss. Motion carried unanimously.

14. Chief Appraiser Report

- 2018 – 2019 BOD Election Process
- 9/80 Alternative Schedule

15. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

No discussion.

16. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on January 17, 2018 at 9:00 a.m. in the Copperas Cove office of the Coryell Central Appraisal District.

17. Adjourn

The meeting was adjourned at 11:32 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast
Chief Appraiser
Coryell Central Appraisal District

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