



CORYELL CENTRAL APPRAISAL DISTRICT
705 EAST MAIN STREET
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

March 20, 2019
9:00 A.M.
705 E. Main St., Gatesville, TX 76528

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order to 9:02 a.m. by Chairman Justin Carothers.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Bradi Diaz, Teresa Johnson, Jay Manning, Bob Weiss and attorney for the District, Robert Meyers. Mitch Fast, Robin Sweazea & Julie Zobel were present for the appraisal district.

3. Public comments

No public comments.

4. Consider approval of previous minutes.

A motion to approve the January minutes, as amended, was made by Jay Manning. The motion was seconded by Bob Weiss. Motion carried unanimously.

A motion to approve the February minutes, correcting the spelling of Bradi in item number 9, was made by Jay Manning. The motion was seconded by Teresa Johnson. Motion carried unanimously.

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5. Consider approval of monthly financial reports.

A motion to approve the February financial reports was made by Bob Weiss. The motion was seconded by Bradi Diaz. Motion carried unanimously.

6. Consider course of action concerning 2018 Financial Audit prepared by Diana Ward of Jaynes, Reitmeier, Boyd & Therrell, P.C.

Ms. Diana Ward of Jaynes, Reitmeier, Boyd & Therrell, P.C. presented the 2018 financial audit. There was discussion on the legal & technology fund account. Year-end 2018 stated that the fund was at \$97,740 when the 2019 budget had a beginning balance of \$91,540. There was a \$6,200 payment to MVBA for litigation that was made out of the operating budget line item and not out of the legal & technology fund as originally anticipated.

A motion to approve the audit was made by Bradi Diaz. The motion was seconded by Jay Manning. Motion carried unanimously.

7. Consider course of action concerning Coryell CAD 2019 budget amendment.

There was discussion on whether or not the Board of Directors needs to send a budget amendment every year. There was a suggestion that the board policy should be revised to obligate unspent funds to the legal & technology fund every year. The board will review its policy in a future meeting.

A motion to amend the 2019 budget and send to the entities for approval was made by Bradi Diaz. The motion was seconded by Teresa Johnson. Motion carried unanimously.

8. Discussion concerning corrections to 401(a) Money Purchase Retirement Plan of the Coryell Central Appraisal District.

The chief appraiser reported that he had discussions with the employee benefits attorney, Mr. Ron Bradshaw, concerning the distribution of funds pre/post tax. Mr. Bradshaw will file the VCP (voluntary correction plan) document by May 1st.

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9. Chief Appraiser Report

- Litigation Update
- 2019 Coryell CAD Preliminary Totals by Taxing Units
- 2019 Coryell CAD Appraisal Notice and Application Update Process

10. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

Mr. Manning discussed the requirements of codes and regulations pushing up the cost of housing.

11. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on April 17, 2019 at 9:00 a.m. in the Copperas Cove office of the Coryell Central Appraisal District.

12. Adjourn

The meeting was adjourned at 10:40 a.m.

Mitch Fast
Chief Appraiser
Coryell Central Appraisal District

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