



CORYELL CENTRAL APPRAISAL DISTRICT
705 EAST MAIN STREET
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

June 26, 2019
9:00 A.M.
207 S. 3rd St., Suite 200, TX 76522

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:01 a.m. by Chairman Justin Carothers.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Bradi Diaz, Jay Manning, Teresa Johnson and Bob Weiss. Mitch Fast, Robin Sweazea and Julie Zobel were present for the appraisal district. Attorney for the District, Robert Meyers was absent.

3. Public comments

No public comments.

4. Consider approval of previous minutes.

A motion to approve the May minutes was made by Bob Weiss. The motion was seconded by Teresa Johnson. Motion carried unanimously.

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COPPERAS COVE OFFICE
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5. Consider approval of monthly financial reports.

Mr. Manning inquired about the expense for air conditioner repair. Mr. Fast explained that two of the units in the Gatesville office are losing Freon. The units were filled with Freon and are currently working.

A motion to approve the May financial reports was made by Jay Manning. The motion was seconded by Bob Weiss. Motion carried unanimously.

6. Consider course of action concerning Coryell CAD Board of Directors Policy Manual changes.

A motion to approve the changes to the Coryell CAD Board of Directors Policy Manual was made by Jay Manning. The motion was seconded by Bradi Diaz. Motion carried unanimously.

7. Consider course of action concerning Coryell CAD health insurance for the 2019 – 2020 plan year.

The Chief Appraiser presented options for the health insurance contract year September 1, 2019 thru August 30, 2020. Mr. Fast recommended the TML Copay – 750 – 4K option. This option is a .91% decrease from the 2019 budget and a 10.09% decrease from the projected health insurance costs in the 2020 preliminary budget.

A motion to authorize the Chief Appraiser to contract with Texas Municipal League for the TML Copay – 750 – 4K option for the plan year September 1, 2019 thru August 30, 2020 was made by Bradi Diaz. Motion was seconded by Teresa Johnson. Motion carried unanimously.

8. Consider course of action concerning the future location of the Copperas Cove office of the Coryell Central Appraisal District.

The Chief Appraiser presented the Board of Directors with a summary of options for the Copperas Cove office. There was discussion about the different options. The Board of Directors asked the Chief Appraiser to continue developing a plan for the purchase of property for a Copperas Cove office.

No action was taken.

9. Consider course of action concerning Coryell CAD 2020 preliminary budget.

The Chief Appraiser informed the Board that new legislation will have future fiscal impact. The Appraisal District will have to send an additional informational mail out to all property owners in August of 2021.

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No action was taken.

10. Discussion concerning corrections to 401(a) Money Purchase Retirement Plan of the Coryell Central Appraisal District.

The Chief Appraiser reported that the VCP filing has been completed, but the IRS has a backlog in reviewing VCP filings. He will keep the Board informed of the status.

No action was taken.

11. Chief Appraiser Report

- 2019 Coryell CAD Preliminary Totals by Taxing Units
- 2019 Coryell CAD Protest & Inquiry Process
- 2019 Coryell CAD Property Value Study – Property Tax Assistance Division

12. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

No discussion.

13. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on July 24 at 9:00 a.m. in the Gatesville office of the Coryell Central Appraisal District.

14. Adjourn

The meeting was adjourned at 10:44 p.m.

Mitch Fast
Chief Appraiser
Coryell Central Appraisal District

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