



CORYELL CENTRAL APPRAISAL DISTRICT
705 EAST MAIN STREET
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

July 8, 2020
9:00 A.M.
207 S. 3rd St., Suite 200, Copperas Cove, TX 76522

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:01 a.m. by Chairman Justin Carothers.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Bradi Diaz, Inez Faison, Jay Manning and Teresa Johnson. Robert Meyers, attorney for the district, was in attendance via teleconference for the entire meeting. Mitch Fast was present for the appraisal district.

3. Public comments

No public comments.

4. Consider approval of previous minutes.

A motion to approve the minutes from the June meeting was made by Jay Manning. The motion was seconded by Teresa Johnson. Motion carried unanimously

5. Consider approval of monthly financial reports.

The Chief Appraiser presented the May financial reports. A motion to approve the financial reports for May was made by Teresa Johnson. The motion was seconded by Jay Manning. Motion carried unanimously.

6. Consider course of action concerning 2021 Preliminary Budget of the Coryell CAD.

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No action taken.

7. Consider course of action concerning Request for Competitive Sealed Proposals for Aerial Imagery and Sketch Confirmation for 2021 - 2022 Coryell CAD Reappraisal Plan.

A motion was made by Bradi Diaz to authorize the Chief Appraiser to enter into negotiations with highest ranked proposer with the intent of executing a contract for aerial imagery not to exceed \$128,971. The motion was seconded by Jay Manning. Motion carried unanimously.

8. The Board of Directors will go in to Executive Session in accordance with the following provisions of the Government Code: Sec. 551.072 the purchase, exchange, lease, or value of real property; and Sec. 551.071(1)(A) to deliberate pending or contemplated litigation.

Cause# Owner

- DC-19-50233 BROOKVIEW VILLAGE
- DC-19-50285 NAMAN HOSPITALITY INC
- DC-19-50286 RUHIEE LLC
- DC-19-50255 GATESVILLE NH REALTY LTD

9. Consider a resolution to authorize the Chief Appraiser to enter into a contract for the purchase of real property.

A motion was made by Teresa Johnson to execute resolution number 2020-500 which authorizes the chief appraiser to enter into a contract for the purchase of real property located at 202 E. Roberson Avenue, Copperas Cove, TX in an amount not to exceed \$260,000 for an office location of the Coryell Central Appraisal District contingent upon approval by the taxing unities of Coryell County. Inez Faison seconded the motion. The motion carried unanimously.

10. Consider a resolution to requesting authorization to purchase and finance certain property for an appraisal office in Copperas Cove, TX.

No action taken.

11. Consider course of action cornering authorizing the Chief Appraiser to issue a Request for Qualifications for architectural services.

A motion was made by Jay Manning to authorize the Chief Appraiser to issue a request for qualification for architectural services for the design/remodel of an office facility located at 202 E. Robertson Avenue, Copperas Cove, Tx. Bradi Diaz seconded the motion. The motion carried unanimously.

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12. Chief Appraiser Report

- 2020 Preliminary Totals by Jurisdiction
- 2020 Coryell CAD Protest & Inquiry Process

13. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

No discussion was held.

14. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on August 12, 2020 at 9:00 a.m. in the Gatesville office of the Coryell Central Appraisal District.

15. Adjourn

The meeting was adjourned at 11:22 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast
Chief Appraiser
Coryell Central Appraisal District

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