



CORYELL CENTRAL APPRAISAL DISTRICT
705 EAST MAIN STREET
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

May 21, 2021
9:00 A.M.
200 S. 3rd St, Suite 200, Copperas Cove, TX 76522

BOARD OF DIRECTORS

An open meeting will be held concerning the following subjects:

1. Call to order

The meeting was called to order by Chairman Justin Carothers at 9:00 a.m.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Bradi Diaz, Inez Faison, Teresa Johnson & Jay Manning. Robert Meyers, attorney for the district, was in attendance. Mitch Fast & Julie Zobel were present for the appraisal district.

3. Public comments

No public comments.

4. Consider approval of previous minutes.

A motion to approve the minutes from the April meeting was made by Bradi Diaz. The motion was seconded by Teresa Johnson. Motion carried unanimously.

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254-865-6593 PHONE
254-865-1280 FAX

COPPERAS COVE OFFICE
207 S 3RD ST #200
254-542-6960 PHONE
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5. Consider approval of monthly financial reports.

A motion to approve the financial reports for March 2021 was made by Jay Manning. The motion was seconded by Inez Faison. Motion carried unanimously

6. Consider course of action concerning 2022 Preliminary Budget of the Coryell CAD.

A motion to approve Proposed 2022 Preliminary Budget of the Coryell CAD as presented was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

7. Consider course of action concerning refund of legal expenses incurred during VCP filing process.

A motion to move/deposit the refund of legal expenses incurred during VCP filing process to the Legal and Technology Fund was made by Teresa Johnson. The motion was seconded by Bradi Diaz. Motion carried unanimously.

8. Consider course of action concerning request for proposals for the office renovation of the new office location at 202 E. Robertson Ave, Copperas Cove, TX 76522.

Bradi Diaz disclosed a conflict of interest and abstained from any action and discussion on the proposal rankings and renovation project of 202 E. Robertson Ave, Copperas Cove, TX 76522. A motion was made to rank the proposers as follows: 1. AmeriVet Enterprises, LLC; 2. Breck General Contracting, LLC; 3. Seneca Constructions Management, LLC. and to enter into negotiations with the highest ranked proposer by Jay Manning. The motion was seconded by Teresa Johnson. Motion carried unanimously.

9. Consider course of action concerning 2021 Coryell CAD Appraisal Review Board Appointment for Membership and Resignation/Changes of Current Members.

Discussion on the removal of ARB members for not attending ARB hearings was conducted with information provided by Al Castillo, the Chairman of the Coryell ARB. A motion to Appoint Linda Makinson to the 2021 Coryell CAD Appraisal Review Board was made by Bradi Diaz. The motion was seconded by Jay Manning. Motion carried unanimously.

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10. Chief Appraiser Report

- Preliminary Valuation Information for 2021 Appraisal Year
- 2021 Coryell CAD Protest and Inquiry Process
- Employee Recognition

11. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

No discussion.

12. Consider course of action concerning next meeting dates, times, locations and agenda items.\

The next meeting will be held July 14th, 2021 at 9:00 a.m. in the Gatesville office of the Coryell Central Appraisal District.

13. Adjourn

The meeting was adjourned by 11:13 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast
Chief Appraiser
Coryell Central Appraisal District

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