



CORYELL CENTRAL APPRAISAL DISTRICT
705 EAST MAIN STREET
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

July 14, 2021
9:00 A.M.
705 E Main St, Gatesville, TX 76528

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order by Chairman Justin Carothers at 9:02 a.m.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Bradi Diaz, Inez Faison, & Jay Manning. Robert Meyers, attorney for the district, was in attendance. Mitch Fast & Robin Sweazea were present for the appraisal district. Board member Teresa Johnson was absent.

3. Public comments

No public comments

4. Consider approval of previous minutes

A motion to approve the minutes from the May & June meetings was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

5. Consider approval of monthly financial reports

A motion to approve the financial reports for April & May was made by Jay Manning. The motion was seconded by Bradi Diaz. Motion carried unanimously.

GATESVILLE OFFICE
705 E MAIN ST
254-865-6593 PHONE
254-865-1280 FAX

COPPERAS COVE OFFICE
207 S 3RD ST #200
254-542-6960 PHONE
254-542-7586 FAX



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6. Consider course of action concerning 2022 Preliminary Budget of the Coryell CAD.

No action was taken.

7. Consider course of action concerning request for proposals for the office renovation of the new office location at 202 E. Robertson Ave, Copperas Cove, TX 76522.

Bradi Diaz recused herself from discussion and voting on this agenda item. A motion to accept the June 28th proposal submitted by Amerivet Enterprises LLC was made by Jay Manning. The motion was seconded by Inez Faison. Motion carried unanimously. Manning, Faison, Carothers in favor, Diaz recused.

8. Consider course of action to authorize the chief appraiser to enter into a contract for the renovation of the Copperas Cove office in an amount not to exceed \$150,000 with Amerivet Enterprises LLC.

Bradi Diaz recused herself from discussion and voting on this agenda item. A motion to authorize the chief appraiser to enter into a contract for the renovation of the Copperas Cove office in an amount not to exceed \$150,000 with Amerivet Enterprises LLC was made by Jay Manning. The motion was seconded by Inez Faison. Motion carried unanimously. Manning, Faison, Carothers in favor, Diaz recused.

9. Chief Appraiser Report

- Truth In Taxation Website & Required Mailings
- Certified Valuation Information for 2021 Appraisal Year
- 2021 Coryell CAD Protest and Inquiry Process
- 2022-2023 Board of Director Election Process

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10. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

No discussion.

11. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on August 11, 2021 at 9:00 a.m. in the Copperas Cove office of the Coryell Central Appraisal District.

12. Adjourn

The meeting was adjourned at 11:01 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast
Chief Appraiser
Coryell Central Appraisal District

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