



CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

October 13, 2021  
9:00 A.M.  
207 S. 3rd St., Suite 200, Copperas Cove, TX 76522

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:00 a.m. by Chairman Justin Carothers.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Bradi Diaz, Inez Faison, & Jay Manning. Robert Meyers, attorney for the district, was in attendance. Mitch Fast & Robin Sweazea were present for the appraisal district. Board member Teresa Johnson was absent.

3. Public comments

No public comments.

4. Consider approval of previous minutes

A motion to approve the minutes from the September 8<sup>th</sup>, 2021 & October 4<sup>th</sup>, 2021 meetings was made by Inez Faison. The motion was seconded by Jay Manning. Motion carried unanimously.

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5. Consider approval of monthly financial reports

A motion to approve the financial reports for August & September was made by Bradi Diaz. The motion was seconded by Jay Manning. Motion carried unanimously.

6. Consider course of action concerning bids received for the 2022-2023 Coryell CAD depository contract.

A motion to authorize the Chief Appraiser to execute the Extraco Bank depository contract was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

7. Consider course of action concerning resignation of ARB member effective November 1, 2021.

A motion to accept the resignation of Alberto Castillo from the Appraisal Review Board was made by Inez Faison. The motion was seconded by Bradi Diaz. Motion carried unanimously.

8. Consider course of action concerning 2022-2023 Coryell CAD Agricultural Board Membership.

A motion to approve the Coryell CAD Agricultural Board as presented was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

9. Consider course of action concerning the 2022-2023 appraisal contract for appraisal services for mineral, utility & industrial properties in Coryell County.

A motion to authorize the Chief Appraiser to enter into a contract with Capitol Appraisal Group LLC for the appraisal of mineral, utility & industrial properties in the amount of \$14,000 per year for 2022-2023 was made by Jay Manning. The motion was seconded by Bradi Diaz. Motion carried unanimously.

10. Consider course of action concerning the appointment of a Taxpayer Liaison Officer.

A motion to appoint Debbie Hill as Taxpayer Liaison Officer for the Coryell CAD was made by Bradi Diaz. The motion was seconded by Jay Manning. Motion carried unanimously.

11. The Board of Directors will go in to Executive Session in accordance with the following provisions of the Government Code: Sec. 551.071(1)(A) pending or contemplated litigation.

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12. Consider course of action concerning pending or contemplated litigation.

A motion to authorize the Chief Appraiser to seek expert appraisal reports for up to \$30,000 for litigation purposes was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

13. Chief Appraiser Report

- 2022-2023 Board of Director Election Process
- Update on Office Building Remodel Project

14. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

Ms. Diaz inquired whether agricultural valuation in Texas was being taken away by the Legislature. Mr. Meyers reported that agricultural valuation is in the Texas Constitution and would require a constitutional amendment. Mr. Fast stated that it is possible that appraisal districts may be adjusting their agricultural requirements to keep with current local agricultural operation standards.

15. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on December 8, 2021 at 9:00 a.m. in the Gatesville office of the Coryell Central Appraisal District.

16. Adjourn

The meeting was adjourned at 10:49 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast  
Chief Appraiser  
Coryell Central Appraisal District

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