



CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

December 8, 2021  
9:00 A.M.  
705 E. Main St, Gatesville, TX 76528

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:00 a.m. by Chairman Justin Carothers.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Bradi Diaz, Inez Faison, Teresa Johnson & Jay Manning. Robert Meyers, attorney for the district, was in attendance. Mitch Fast & Robin Sweazea were present for the appraisal district.

3. Public comments

No public comments.

4. Recognition of Teresa Johnson's service on the Board of Directors of the Coryell Central Appraisal District

Chairman Justin Carothers presented Board Member Teresa Johnson with a plaque thanking her for six (6) years of service.

GATESVILLE OFFICE  
705 E MAIN ST  
254-865-6593 PHONE  
254-865-1280 FAX

COPPERAS COVE OFFICE  
207 S 3<sup>RD</sup> ST #200  
254-542-6960 PHONE  
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5. Consider approval of previous minutes

A motion to approve the minutes from the October 4<sup>th</sup> & October 13<sup>th</sup> meetings was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

6. Consider approval of monthly financial reports

A motion to approve the financial reports for October was made by Bradi Diaz. The motion was seconded by Teresa Johnson. Motion carried unanimously.

7. Consider course of action concerning funding of closing costs for construction loan on Copperas Cove office renovation at 202 E. Robertson, Copperas Cove, TX 76522

A motion to leave the closing costs of \$6,174.80 in the construction loan was made by Jay Manning. Motion was seconded by Bradi Diaz. Motion carried unanimously.

8. Consider course of action concern contract with Lumen for internet connection services.

The Board asked the Chief Appraiser to explore additional options for the Copperas Cove office internet service. No action was taken.

9. Consider course of action concerning 2021 Coryell CAD financial audit.

A motion to retain the accounting firm of Jaynes, Reitmeier, Boyd & Therrell for the annual audit was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

10. Consider course of action concerning Coryell CAD Public Funds Investment Policy.

A motion to approve resolution 2021-0800 and adopt the Coryell CAD Public Funds Investment Policy as presented was made by Jay Manning. The motion was seconded by Bradi Diaz. Motion carried unanimously.

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11. Chief Appraiser Report

- 2022-2023 Board of Director Election Process
- Update on Office Building Remodel Project
- Coryell CAD 2022 Key Dates

12. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

No discussion.

13. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on January 12, 2022 at 9:00 a.m. in the Copperas Cove office of the Coryell Central Appraisal District.

14. Adjourn

The meeting was adjourned at 10:20 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast  
Chief Appraiser  
Coryell Central Appraisal District

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