



CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

October 19, 2022  
9:00 A.M.  
202 E. Robertson Ave, Copperas Cove, TX 76522

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:05 a.m. by Chairman Justin Carothers.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Bradi Diaz, Inez Faison & Jay Manning. Board member Andy James and attorney for the district, Robert Meyers, were absent. Mitch Fast & Robin Sweazea were present for the appraisal district.

3. Public comments

No public comments.

4. Consider approval of previous minutes

A motion to approve the minutes from the September meeting with the spelling correction of Brady to Bradi was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

GATESVILLE OFFICE  
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254-865-6593 PHONE  
254-865-1280 FAX

COPPERAS COVE OFFICE  
207 S 3<sup>RD</sup> ST #200  
254-542-6960 PHONE  
254-542-7586 FAX



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5. Consider approval of monthly financial reports.

A motion to approve the September financial reports as presented was made by Jay Manning. The motion was seconded by Inez Faison. Motion carried unanimously.

6. Consider course of action concerning vendor selection based on request for competitive sealed proposals for aerial imagery and sketch confirmation for 2023 - 2024 Coryell CAD reappraisal plan.

A motion to authorize the Chief Appraiser to enter into an agreement with EagleView for option two with a 6-year contract in the amount of \$401,535 for 6" ortho/oblique imagery including 50 miles of 3" ortho/oblique imagery per flight was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

7. Consider course of action concerning pilot project for deed processing services.

A motion to authorize the Chief Appraiser to enter into an agreement with Just Appraised Deed Services for a pilot project in the amount of \$6,000 for the term November 11, 2022 to December 31, 2023 with the renewal from January 1, 2024 to December 31, 2024 unless either party elects not to renew by giving the other party written notice at least sixty days prior to the end of the Initial Term or then-current Renewal Term, as applicable was made by Justin Carothers. The motion was seconded by Bradi Diaz. Motion carried unanimously.

8. Consider course of action concerning HVAC repair/replacement for 202 E. Robertson Ave.

A motion to authorize the Chief Appraiser spend up to \$25,000 from the legal & technology fund to obtain 9 tons of HVAC equipment for the Copperas Cove office was made by Jay Manning. Motion was seconded by Bradi Diaz. Motion carried unanimously.

9. Public meeting to discuss the receipt of notice concerning invalid findings in the 2021 Property Value Study for Gatesville ISD.

- Start time of hearing  
10:25 a.m.
- End time of hearing  
10:36 a.m.

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10. Consider course of action concerning notice of invalid findings in the 2021 Property Value Study for Gatesville ISD.

No action was taken due to wrong ISD listed on agenda item.

11. Chief Appraiser Report

- 2023 Preliminary Valuation Information
- 2023 Appraisal Year Key Dates

12. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

Mr. Carothers asked to have the appraiser return his call concerning the appraiser's need to field check his house. Mr. Manning asked about getting the value of a property from the 1995 appraisal roll.

13. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on December 7th at 9:00 a.m. in the Gatesville office of the Coryell Central Appraisal District.

14. Adjourn

The meeting was adjourned at 10:45 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast  
Chief Appraiser  
Coryell Central Appraisal District

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