



CORYELL CENTRAL APPRAISAL DISTRICT
705 EAST MAIN STREET
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

December 12, 2023
10:00 A.M.
202 E. Robertson Ave, Copperas Cove, TX 76522

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 10:00 a.m. by Chairman Carothers.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Inez Faison, Bradi Diaz and Jay Manning. Andy James was not in attendance. Mitch Fast & Debbie Hill were present for the appraisal district.

3. Public comments

No public comments.

4. Public meeting to discuss the receipt of notice concerning invalid findings in the 2022 Property Value Study for Copperas Cove ISD and Jonesboro ISD.

Start time of hearing: 10:01 a.m.

End time of hearing: 10:03 a.m.

GATESVILLE OFFICE
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254-865-6593 PHONE
254-865-1280 FAX

COPPERAS COVE OFFICE
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5. Consider approval of previous minutes

A motion to approve the minutes from the October meeting was made by Jay Manning. The motion was seconded by Bradi Diaz. Motion carried unanimously.

6. Consider approval of monthly financial reports.

A motion to approve the October 2023 financial reports was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

7. Consider course of action concerning notice of invalid findings in the 2022 Property Value Study for Copperas Cove ISD and Jonesboro ISD.

No action taken.

8. Consider course of action concerning 2023 Coryell CAD Financial Audit.

A motion to execute the engagement letter for the annual financial audit with Jaynes, Reitmeier, Boyd & Terrell was made by Bradi Diaz. The motion was seconded by Jay Manning. Motion carried unanimously.

9. Consider course of action concerning Coryell CAD Public Funds Investment Policy.

A motion to approve resolution number 2023-1000 regarding the Coryell CAD Public Funds Investment Policy was made by Bradi Diaz. The motion was seconded by Inez Fason. Motion carried unanimously.

10. Consider course of action concerning 2024-2025 Coryell CAD Agricultural Board Membership.

A motion to reappoint the current members of the Agricultural Advisory Board was made by Inez Faison. The motion was seconded by Bradi Diaz. Motion was carried unanimously.

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11. The Board of Directors will go in to Executive Session in accordance with the following provision of the Government Code: Sec. 551.074 to deliberate the appointment, employment, evaluation or duties of a public officer or employee including the Chief Appraiser.

The Board went into executive session at 10:37 a.m. and returned to regular session at 11:56 a.m.

12. Consider course of action concerning the appointment, employment, evaluation or duties of a public officer or employee including the Chief Appraiser.

A motion to amend the Chief appraiser's contract to \$110,000 effective January 1, 2024 and extend to February 2027 was made by Bradi Diaz. The motion was seconded by Jay Manning. Motion carried unanimously.

13. Chief Appraiser Report

- 2024 Preliminary Value Estimates
- 2024 - 2025 BOD Election Process

14. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

No discussion.

15. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on January 17, 2024 at 9:00 a.m. in the Gatesville office of the Coryell Central Appraisal District.

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16. Adjourn

The meeting was adjourned at 12:02 p.m.

A handwritten signature in black ink that reads "Mitch Fast". The signature is written in a cursive style with a horizontal line underneath it.

Mitch Fast
Chief Appraiser

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