



**CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528**



**NOTICE**

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

AT 110 FILED  
O'CLOCK P M

**CORYELL CENTRAL APPRAISAL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

**JAN 10 2025**

January 15, 2025  
9:00 A.M.  
202 E. Robertson Ave, Copperas Cove, TX 76522

*Jennifer T. Newton*  
COUNTY CLERK, CORYELL CO., TEXAS

**BOARD OF DIRECTORS**

An open meeting will be held concerning the following subjects:

1. Call to order
2. Determination of quorum
3. Statement of Elected/Appointed Officer for the 2025 Board of Directors of the Coryell Central Appraisal District.
4. Oath of Office for the 2025 Board of Directors of the Coryell Central Appraisal District.
5. Election of Officers for the 2025 Board of Directors of the Coryell Central Appraisal District
  - Chairman
  - Secretary
  - Spokesperson
6. Public comments
7. Consider approval of previous minutes
8. Consider approval of monthly financial reports.

**GATESVILLE OFFICE  
705 E MAIN ST  
254-865-6593 PHONE**

**COPPERAS COVE OFFICE  
202 E ROBERTSON AVE  
254-542-6960 PHONE**



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9. Consider course of action concerning determination of term length for newly appointed Board of Directors.
10. Consider course of action concerning interior office remodel project initial agreement with Fairway Construction and subsequent change orders.
11. Consider course of action concerning exemption review process pursuant to SB 1801 utilizing Lexis Nexis as the contract provider.
12. Consider course of action concerning acquisition of sales data for the 2025 appraisal year.
13. Consider course of action concerning Coryell CAD Personnel Policy Manual review.
14. Chief Appraiser Report
  - 2025 Preliminary Value Estimates
  - 2025 Appraisal Operations Timelines
  - 2024 BOD Election Process
15. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.
16. Consider course of action concerning next meeting dates, times, locations and agenda items.
17. Adjourn

Mitch Fast  
Mitch Fast  
Chief Appraiser  
Coryell Central Appraisal District

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