



**CORYELL CENTRAL APPRAISAL DISTRICT**  
**705 EAST MAIN STREET**  
**GATESVILLE, TX 76528**



**NOTICE**

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

**CORYELL CENTRAL APPRAISAL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

September 17, 2025  
9:00 A.M.  
705 E. Main St., Gatesville, TX 76528

**BOARD OF DIRECTORS**

An open meeting was held concerning the following subjects:

**1. Call to order**

The meeting was called to order at 9:00 a.m. by Chairman Carothers.

**2. Determination of quorum**

A quorum was determined by Chairman Carothers. In attendance were Inez Faison, Bradi Diaz, Jay Manning, Andy James, and Jack Wall. Cynthia Bell, Stan Elliott and Kevin George were not in attendance. Mitch Fast & Debbie Hill were present for the appraisal district. Nick Goettsche attorney for the district, was in attendance.

**3. Public comments**

No public comments.

**4. Consider approval of previous minutes.**

A motion to approve the minutes from the August meeting was made by Bradi Diaz. The motion was seconded by Jay Manning. Motion carried unanimously.

**GATESVILLE OFFICE**  
**705 E MAIN ST**  
**254-865-6593 PHONE**

**COPPERAS COVE OFFICE**  
**202 E ROBERTSON AVE**  
**254-542-6960 PHONE**



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5. Consider approval of monthly financial reports.

A motion to approve the financial report from the August meeting was made by Bradi Diaz. The motion was seconded by Andy James. Motion carried unanimously.

6. Consider course of action concerning sealed bids received for the 2026 – 2027 Coryell CAD depository contract.

A motion to authorize the Chief Appraiser to execute an agreement with Extraco Bank for the 2026-2027 depository contract was made by Jack Wall. The motion was seconded by Bradi Diaz. Motion carried unanimously.

7. Consider course of action concerning request for sealed proposals for the acquisition of a new CAMA software solution.

A motion was made to authorize the Chief Appraiser to prepare a request for a sealed proposals for the acquisition of new CAMA software solutions by Jack Wall. The motion was seconded by Jay Manning. Motion carried unanimously.

8. The Board of Directors will go into Executive Session in accordance with the following provision of the Government Code: Sec. 551.074 (1)(A) to deliberate the appointment, employment, evaluation or duties of a public officer or employee including the Chief Appraiser.

The Board went into executive session at 9:33 a.m. and returned to regular session at 10:43 a.m.

9. Consider course of action concerning the appointment, employment, evaluation or duties of a public officer or employee including the Chief Appraiser.

A motion to amend the Chief appraiser's contract to reflect an annual salary of \$122,000 effective January 1, 2026, leaving the term ending on the 16<sup>th</sup> day of February, 2029 was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

10. Chief Appraiser Report

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- 2026 Appraisal Year Preliminary Values

- 2026 BOD Election Process

11. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

A discussion was made by Jack Wall concerning the effect of separation of larger tracts into fenced 10-acre tracts and the agriculture valuation.

12. Consider course of action concerning next meeting dates, times, locations, and agenda items.

The next meeting will be held on October 15<sup>th</sup> at 9:00 a.m. in the Copperas Cove office of the Coryell Central Appraisal District.

13. Adjourn

The meeting was adjourned at 11:00 a.m.

Mitch Fast  
Chief Appraiser

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